



## Community Grant Program Guidelines & Criteria

Iroquois' *Community Grant Program* was established to strategically assist our host communities in providing long-term, lasting benefits through environmental initiatives, historic preservation and passive recreational opportunities that improve the quality of life for residents and increase the sense of community.

### Who May Apply

- Local, state and county governments representing pipeline host communities
- Environmental organizations and land trusts which are tax-exempt, not-for-profit
- Private tax-exempt organizations under Section 501(c)(3) of the Internal Revenue Service Code

### Types of Grants

Iroquois' *Community Grant Program* is a competitive based program with grants ranging from \$2,500 to \$10,000.

Iroquois will consider requests as follows:

- New, enhanced or phased projects based on a documented need, having a strong project plan, specific outcomes and a feasible budget
- Priority will be given to those that meet the criteria and have a high correlation with the grant program's intent
- Preference is given to requests with visible community involvement and demonstrated additional fundraising
- Startup or ongoing projects or programs that have proven specific benefits to the community (no more than 2 consecutive years of funding will be considered)
- Lower priority given to requests for capital and equipment
- Requests from schools must have approval of the Superintendent
- Projects/programs located only in Iroquois' host communities
- Projects/programs that are shovel/launch ready and will achieve completion within one year of approval

### Focus Areas

- **Primary Focus Areas:** Environmental Initiatives (Preservation, Enhancement, Education) and Passive Recreation
- **Secondary Focus Areas:** Historic Preservation, Civic & Community, Targeted Arts and Culture

## **Ineligible Requests**

*Requests from or for the following are not eligible:*

- Individuals
- Organizations without 501(c)(3) status
- Organizations that have an open Iroquois grant
- Political organizations, campaigns, causes or candidates
- Fraternal, veterans or social organizations
- Health and human service organizations
- Sectarian or religious organizations
- Athletics or youth sports organizations
- Capital campaigns, endowment funds and scholarship funds
- Municipal capital/public works projects
- Fundraising events such as dinners and golf tournaments
- Conferences, trips or tours
- Personnel positions
- Research projects
- Planning/Conceptual Stage of Projects
- Technology - computers, software or hardware
- Projects proposed outside an Iroquois pipeline host community
- Projects initiated prior to approval

## **Application Process**

Submit a cover letter with attachments of no more than 5 pages. Information should include:

- Project description
- Description of organization [include proof of 501(c)(3) status]
- Outcomes: Expected long-term impact or results
- Community Involvement
- Activities and Timeline: Principal steps with benchmark dates
- Amount of funding requested
- Additional funding secured and/or pending
- Detailed budget including copies of written contractor/vendor estimates

**Submission**

Iroquois reviews grant requests two times per year. While applications may be submitted at any time, deadlines for the two funding cycles are as follows.

<b>Grant Application Deadlines</b>	<b>Cycle One</b>	<b>Cycle Two</b>
Full Grant Application Deadline	May 1	November 1
Funding Decisions Made	June 15	December 15

If dates fall on a weekend or holiday, proposals will be accepted on the following workday.

Hard copy proposals must be **received** by Iroquois on or before the deadline date. Email submissions must be received the day prior to deadline to allow for confirmation of receipt.

**Submit applications to:**

Ruth Parkins  
Manager, Public Affairs  
Iroquois Pipeline Operating Company  
One Corporate Drive, Suite 600  
Shelton, CT 06484